

Public Document Pack



To: Councillor Laing, Convener; Councillor Lumsden, Vice Convener; and Councillors Allard, Boulton, Cameron, Donnelly, Jackie Dunbar, Duncan, Flynn, Grant, Houghton, Nicoll and Yuill.

Town House,
ABERDEEN, 30 June 2017

URGENT BUSINESS COMMITTEE

The Members of the **URGENT BUSINESS COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **MONDAY, 3 JULY 2017 at 10.30am.**

FRASER BELL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

- 1 Determination of Urgent Business
- 2 Appointments to Outside Bodies (Pages 3 - 12)
- 3 Election of Depute Provost

EHRIAs related to reports on this agenda can be viewed at
[Equality and Human Rights Impact Assessments](#)

To access the Service Updates for this Committee please use the following link:
<https://committees.aberdeencity.gov.uk/ecCatDisplayClassic.aspx?sch=doc&cat=13450&path=0>

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Martyn Orchard 01224 523097 or email morchard@aberdeencity.gov.uk

This page is intentionally left blank

APPENDIX 3 - OUTSIDE BODIES TO REMAIN ON REGISTER - ELECTED MEMBER APPOINTMENT/NOMINATION RECOMMENDED

KEY:	MANDATORY	DISCRETIONARY								
NAME	TYPE OF ORGANISATION	PURPOSE	NATURE OF APPOINTMENT	MANDATORY /DISCRETIONARY	NO OF APPOINTMENTS	DATE REQUIRED (if known)	INSURANCE	CURRENT LIABILITIES	ANY OTHER RELEVANT INFORMATION	REASON TO APPOINT
Aberdeen Area Support Team (Children's Panel)	Statutory Body	The Area Support Team is made up of a group of volunteers who carry out functions on behalf of the National Convener to support members of the Children's Panel who sit on Children's hearings in the area	Link between Children's Panel and local authority	Mandatory	1	Meeting on 1 August	N/A	None		Legislative requirement
Aberdeen Bulawayo Trust	Charitable Trust SC009373	Aberdeen Bulawayo Trust, a registered charity which provides humanitarian assistance and supports Bulawayans with medicines, educational materials and other practical assistance.	Decision Making	Mandatory within the trust deed	7 councillors and one external 4 Administration / 3 Opposition		No, the trust does not have insurance (as this trust is only paying out grants, risk is minimal)	None	Accounts audited yearly and ACC Head of Finance acts as treasurer. Councillors can resign however a replacement would need to be found	To relieve poverty for the inhabitants of Zimbabwe and arrange publicity and funding for the City of Bulawayo
Aberdeen Endowments Trust	Charitable Trust SC010507	The trust is a local education charity with most of the funds going to meet the fee costs of youngsters who otherwise would not be able to attend Robert Gordons College. A relatively small amount of financial support is disbursed for other educational purposes to people who belong to Aberdeen.	Decision Maker	Mandatory	3 (2 of which need to be members of the Education Committee) 2 Administration/1 Opposition		Yes	None		Requirement of Trust Deed
Aberdeen Foyer	Company Limited by Guarantee SC184423	Aberdeen Foyer works to alleviate and prevent homelessness and unemployment by providing support services to young people aged 16-25 in relation to accommodation, education and training, guidance, job searching, work experience, voluntary, leisure and social facilities etc.	Observer	Discretionary	2 1 Administration / 1 Opposition	unknown - but meets every 6 weeks	Yes	No	Appointment is not the requirement of the constitution according to the questionnaire.	As per the purposes above. In scope with Council's aims and responsibilities for homelessness
Aberdeen Heat and Power	ALEO - Company limited by Guarantee	An independent not-for-profit company established by the Council and partners to oversee the introduction of combined heat and power schemes, initially in Stockethill.	Director	Mandatory – ALEO	2 1 Administration / 1 Opposition	ASAP	Yes	No	Aberdeen Heat & Power (AHEP) and Aberdeen City Council have a long-term framework in place. ACC are 1 of 5 members of the company to develop and operate district heating systems within Aberdeen for the benefits of the people of Aberdeen.	Contractual arrangement with the Company set-up to provide heating for Council Tenants
Aberdeen Inspired / Aberdeen Business Improvement District Board	Company limited by Guarantee	Aberdeen Inspired is Aberdeen City Centre's Business Improvement District that represents over 700 city centre businesses within the city centre.	Decision Making	Mandatory	1 Council Leader		Yes	None		Consistent with ACC economic development and City Centre transformations aims.

Aberdeen Lads Club	SCIO SC046505	The club is well established in the Tillydrone area which was founded in 1924 to promote the moral, social and physical wellbeing of young people, particularly in deprived areas of the city. The club runs an urban aid project and groups such as mother and toddlers and after school clubs, as well as the general programme of the Club.	Decision maker	Discretionary. Councillor members on the management committee known as the A.L.C Executive Committee and manage the business on a voluntary basis. Meets every 6 weeks. No constitution specified though OSCR website refers to one.	3 local councillors	unknown - but meets every 6 weeks	Yes	No	Appointment is not the requirement of the constitution according to the questionnaire.	Supports integrated childcare and community learning facility , young people and their parents in the Tillydrone area.
Aberdeen Outdoor Access Forum	Advisory Forum	Aberdeen Outdoor Access Forum brings together all of the key stakeholders in access to the outdoors. The forum consists of representatives of all of the key interest groups. The Forum advises ACC and any others consulting it on outdoor access issues and offers assistance in the resolution of any outdoor access disputes. Scottish Natural Heritage, NHS Grampian and the Forestry Commission Scotland are also members.	Observer	Mandatory	2 1 Administration + 1 substitute (Opposition)		N/A	N/A	The Forum meets every three months	The Forum is a statutory body set up as a result of the Land Reform Scotland Act 2003 and is therefore advisory to the Council. Assists with environmental duties.
Aberdeen Performing Arts	ALEO - Company Limited by guarantee SC033733	A non-profit making company with charitable status set up to run HM Theatre, the Music Hall and Aberdeen Box Office.	Decision Making	Mandatory - ALEO	4 3 Administration / 1 Opposition		Yes	None - although Music Hall currently under refurbishment		This ALEO was set up to deliver services on behalf of ACC - three buildings are owned by ACC.
Aberdeen Sports Village	ALEO - Joint Venture with University of Aberdeen SC038689	Aberdeen Sports Village is the premier sport and exercise facility in Scotland, hosting an array of world class sporting facilities. A partnership between the University of Aberdeen, Aberdeen City Council and sportscotland, the Village first opened to the public in August 2009.	Director	Mandatory - Partnership Agreement (ALEO)	2 1 Administration / 1 Opposition		Not known	Not known		Agreement between co-venturers requires equal representation on the Board. ASV helps deliver services on behalf of ACC.
Alcohol and Drugs Partnership	Statutory partnership	Works in partnership with public sector agencies such as NHS Grampian, Fiscal Service and the Scottish Prison Service to monitor delivery of Drugs and Alcohol strategies for Aberdeen City.	Decision making	Mandatory - statutory/agreement	2 1 Administration / 1 Opposition		N/A	N/A	Meets 4 times per year	The Aberdeen City Alcohol & Drugs Partnership is a statutory body, arising from a directive from the Scottish Government. It involves partners from NHS Grampian; Aberdeen City Council; Health & Social Care Partnership; Police Scotland; Scottish Fire & Rescue Service; ACVO; and other relevant bodies.

AREG	Company limited by Guarantee	Aberdeen Renewable Energy Group (AREG) works on behalf of its members to promote the capabilities of companies and organisations in Aberdeen and the North East of Scotland in the renewable energy sector, and to assist them in accessing new opportunities in this field.	Decision Making	Mandatory	1 Administration		Yes	None		
Association for Public Service Excellence (APSE)	Unincorporated Association	The Association for Public Service Excellence (APSE) is a networking community that assists local authorities who are striving to improve their frontline services. APSE works with more than 250 local authorities across the UK to advise and share information and expertise on a broad range of frontline public services. These councils are supported by a team of experts, who draw upon a wealth of knowledge in areas such as policy and practice, as well as in vital frontline service areas.	Decision maker	Discretionary – open to all who are committed to delivering quality cost effective services	1 Administration	4 National Council meetings, one full association meeting + AGM – next national meeting to be held in June	N/A	N/A		Reputational and promotion of public excellence
Care and Repair Initiative Scotland - Aberdeen Agency	SCIO SC015306	Offer a free service to owner-occupiers and tenants of private landlords who live within Aberdeen City. Clients must be either elderly, disabled or suffering from long term illness.	Decision making	Discretionary	Up to 4 - can be officers, elected members or a combination thereof. Previously 2 Administration / 1 Opposition	Not known	Not known but risk is minimal as liability is limited	Not known		The charity provides practical assistance to people aged 60 years and over, people with disabilities and people with long term health conditions to allow them to continue to live within their own homes as independently as possible. They can award hardship grants. Ties in with the Council's priority of Smarter Living
Champions Board	Board	Champions Board is a forum where care experienced young people have direct access to the decision makers in the city. The Champions consist of Chief Officers from organisations in the city that have Corporate Parenting responsibilities under the Children and Young People (Scotland) Act 2014.	Decision making	Mandatory	2 1 Administration and 1 Opposition	The next Champions Board meeting is on 28th June, 6 – 8pm. The venue is still to be confirmed by the University of Aberdeen who has volunteered to host the June meeting.	N/A	N/A	Although our Champions Board has existed since 2014 it is only in the last 6 months, following an award of funding from the Life Changes Trust, that momentum has again picked up. There was a Champions Board meeting held in March and this was our first substantial meeting since the funding had been awarded. The focus of the March meeting was Education. The meeting in June will focus on Aftercare.	Compatible with services provided by Education and Childrens Services.
Citizens Advice Bureau Management Committee	Company Limited by Guarantee	Provide advice, information, advocacy and representation to anyone in the area on a wide variety of subjects such as debt, benefits, housing, family problems, legal issues, employment, consumer etc	Observer. NB. Councillors are appointed as representatives and are then invited (automatically) to become directors. To date, since 2008, all councillors have become directors except for one.	Discretionary	3 2 Administration / 1 Opposition		Yes	No		In ACC's interest – supporting advancement of education, relief of those in need and community development. Ties into council priorities of smarter living and people.

Disabled Persons Housing Service	Company limited by Guarantee	The service, partly funded by Aberdeen City Council, offers housing advice, information and advocacy to disabled people, their families and carers. The housing advice offered includes social housing (council, housing associations and co-operatives) private housing (ownership, part-ownership and private renting) and sign-posting to any other related services.	Decision Making	Discretionary however has been attended fully in the last 6 months	1 1 Administration	financial Year 2017	yes	No	Councillor may resign at any time, financial information is provided and positive, minimal risk for the council	Should appoint as they promote the welfare of people with disabilities in need of housing in or around Aberdeen City
East Grampian Coastal Partnership Management Group	Company limited by Guarantee	The East Grampian Coastal Partnership (EGCP) is a voluntary group of individuals and organisations who have an interest in the wellbeing of the local coast between Kinnaid Head, Fraserburgh and the mouth of the River North Esk, by St Cyrus.	Observer	Discretionary	2 1 Administration / 1 Opposition (Previously 1 Opposition)		Yes	No		Fits in with ACCs environmental duties.
Fairer Aberdeen Fund Board	Statutory Board	The Board has been established by the City Alliance to manage the transition of funding to the Fairer Scotland Fund.	Decision Making	Mandatory - sub group of Statutory body	4 3 Administration / 1 Opposition					sub group of the Community Planning Partnership
Garthdee Alpine Sports Board	ALEO - Company limited by Guarantee SC037683	There has been a dry ski slope in Garthdee since 1967. Now known as Aberdeen Snowsports the current facility was set up as a charitable trust in 2007 by Aberdeen City Council. The council still own the site and Aberdeen Snowsports manage and operate the slopes and the football pitches. Governed by a Board of Directors currently made up of representatives of Aberdeen City Council, RGU and University of Aberdeen and people from the business community in Aberdeen.	Director	Mandatory - ALEO	Council entitled to appoint 5 Directors 3 local members (currently 1 Administration and 2 Opposition)	Quarterly board meetings	Yes	None		ALEO - assists Council to provide sport facilities for community.
Gordon Highlanders Museum Board	Charitable Trust SC022039	Preserving the heritage of the Gordon Highlanders for the North East and is one of Aberdeen's main tourist attractions. Also has a strong educational programme with a popular workshop on the 2 nd World War which has become one of the main study destinations for this subject in the North East. The museum also caters for corporate entertainment and community of family functions or meetings.	Observer. Appointed to advisory board. Councillors are not formal trustees.	Discretionary	5 (Association happy to reduce the number to 4) Lord Provost + 2 Administration + 2 Opposition		N/A	N/A	Association pleased with the input of the Councillors over the past few years. Low risk. 3 Board meetings per year - approximately 2 hours per meeting.	Reputational risk for failure to appoint Councillor to this organisation. In line with ACC's educational/tourism aims and purposes.

Grampian Houston Association	Club/Small charity	Promotes a twinning link with the city of Houston and maintains an informal network of contacts in Houston. Supports and organises educational, social, vocational and business exchanges with Houston. Organises a programme of business meetings and social events for association members.	Member with decision making powers	Discretionary - no evidence of being mandatory and has the option to resign as per Section 2.2.	4 Lord Provost is honorary member in addition to 4 members. 2 Administration / 2 Opposition	Not stated	No - would need to be considered	No	The financial information provided is from 2001 and there is little information on what input/involvement they require from the Councillor.	Further investigations required as to purpose of Councillor involvement.
Grampian Regional Equality Council (GREC)	Company Limited by Guarantee SC396286.	Works towards eliminating racism in the Grampian area, equal opportunities for all and to promote good relations between people in a multi-racial society. Works in partnership with the Commission for Racial Equality and provides over 80 training sessions per year	Decision maker- Director of the Company GREC Ltd also on Board. 2 elected members of each local authority in Grampian. Current membership is Cllr Malik and Cameron- articles of Association.	Mandatory. As Articles of Association require elected membership	2 1 Administration / 1 Opposition	unknown	Yes	No	Appointment is not the requirement of the Trust Deed or constitutional document according to the questionnaire. Purposes- to promote equality and diversity in the NE Scotland, promote religious/ racial harmony, advancement of education, citizenship or community development and partnership working.	Helps organisation ensure it is aligned with the wider objectives and priorities of the Council
Grampian Valuation Joint Board	Statutory Board	The Grampian Valuation Joint Board was established as part of the 1996 reorganisation of local government in terms of The Valuation Joint Boards (Scotland) Order 1995 and is vested with the functions of the three valuation authorities (Aberdeen City Council, Aberdeenshire Council and Moray Council) in the area of the former Grampian Region. With the agreement of the three councils the Board also has responsibility for the Electoral Registration function.	Decision Making	Mandatory - statutory	6 3 Administration / 3 Opposition (Cllrs Donnelly, Graham, Reynolds, Allard, Cormie and Sandy Stuart) 6 reserve members also require to be appointed		N/A	N/A	The Board is responsible for the administrative side of the valuation process: ensuring that there are sufficient staff/offices to fulfil the valuation function monitoring accounts, performance, audit and complaint matters. The Board and its members cannot however become involved in valuation decisions made by the Assessor. The Assessor has an independent professional valuation role which is required by the courts to be free of political influence or interference.	Statutory duty
Highland Reserves Forces and Cadets Association	Other	The Reserve Forces and Cadets Associations are responsible for promoting the Volunteer Reserve Forces of all three services within the community through liaison with local authorities, employers, Trade Unions and other influential groups	Decision Maker	Mandatory	1 1 Opposition	24 June 2017 -armed forces day) would require council representation	Yes, only public liability insurance. Other claims for compensations dealt with by the MOD.	N/A		Limited information, need to get hold of the handbook but would be appear to be a group that supports the whole of North of Scotland from Dundee onwards and it would be inappropriate for ACC not send a representative. Low risk for Councillor that is appointed. High risk to reputation for failure to appoint.
MacDonald Art Committee	Trust	Administers a fund set up for the purchase of works of art for display at the Art Gallery, Schoolhill.	Decision-making	Mandatory - council trust	4 2 Administration / 2 Opposition	N/a	N/A - no trustees	no	Has not met for several years. Consideration being given to future of the Trust by Finance and Legal colleagues.	Appointment required – Council Trust
Marguerite McBey Trust	Charitable Trust SC031654	Advances the education of the people of Aberdeen and others through promotion and support of the arts by the protection, conservation and development of the Fine Art Collection at Aberdeen Art Gallery.	Decision-making	Mandatory	2 1 Administration / 1 Opposition		No (Trust awards grants, therefore risk is low)	no	Ad hoc and not regular meetings	Requirement of Trust Deed

North East Agricultural Advisory Committee	Statutory partnership	An advisory body to the Councils in North East Scotland on all rural affairs, with particular interest in agriculture and rural employment, farm incomes, farming policy, conservation, diversification of farming including forestry, tourism and farm industries, the implications of change in farming practice and land use, and the provision of infrastructure, services and facilities in rural areas.	Observer	Mandatory	5 3 Administration / 2 Opposition		N/A	N/A	Aberdeenshire Council clerk this committee	Partnership agreed with ket stakeholders. Assists Council in its environmental duties.
North East of Scotland Climate Change Partnership	Statutory partnership	The NESCCP consists of 17 public and private sector organisations with a mission to Work together to reduce the impact of climate change in the North East of Scotland. The partnership includes membership of private and public sector organisations.	Observer - see other information	Mandatory	1 1 Administration		N/A	N/A	Aberdeen City Council (ACC) presently holds Chair of the partnership, currently held by an elected member and secretariat, previously elected member representative have also attended in an observer role. Chair and Secretariat are rotating positions.	Public bodies have to meet requirements and report on progress with meeting public bodies duties under the Climate Change (Scotland) Act 2009. Required reporting includes a section on climate change governance.
North East of Scotland Port Welfare Committee (Merchant Navy Welfare Board (MNWB))	Private company limited by guarantee SC039669	reduce the impact of climate change in the North East of Scotland.	Observer	Discretionary as obserational only	1 1 Opposition	As soon as possible	N/A	none	Financial information is good and well audited, Board is well run and meetings happen every three months.	Important to support the Merchant Navy Welfare Board in Aberdeen a city with a large port to support issues that may affect seafarers and their families.
North East Scotland Fisheries Development Partnership	Statutory partnership	To act as an advisory body to the Councils of North East of Scotland and the industry, and to provide support to fishing dependent communities.	Observer	Mandatory	4 2 Administration / 2 Opposition		N/A	N/A	Aberdeenshire Council clerk this committee	Partnership agreed with ket stakeholders. Assists Council in its environmental duties.
North East Sensory Services (NESS)	Private Limited company	NESS, the first integrated joint sensory service in Scotland, helps blind and deaf people by providing information, equipment and support.	Observer	Discretionary - can resign at any time	1 1 Administration (Cllr Lumsden)	Quarterly Meetings - has been regular Concil attendance to date	Yes	No	Previous Council rep was Councillor Ironside who has retired. Training – meeting with Chief Executive for induction sessions.	Worthy objectives; long-established organisation
Opportunity North East	Company Limited by Guarnatee	Opportunity North East (ONE) was launched in December 2015, following extensive consultation with the region's business community and discussion with the public sector. It is the private sector's response to the challenge of maximizing the oil and gas opportunity for the region long term and rebalancing the region's economy to achieve sustainable prosperity.	Decision Making	Mandatory	1 (+ 1 Substitute) Currently Leader of Council		Yes	None		
Peacock Visual Arts Ltd	Company Limited by Guarantee SC014840	Promotes art and all aspects of visual media. Is the main contemporary visual arts organisation in the North East of Scotland and provides the widest range of visual arts production facilities openly available in Scotland.	Observer	Discretionary	1 (can be Elected Member or Officer)	Unkown - 4 meetings per year	Yes	No	Working on compiling an induction policy for Members.	Worthy objectives, well organised in terms of documentation; financial management; regular meetings etc.

Printfield Community Project / Woodside Network	Registered Charity SC001762 / Voluntary Group	The association's objects are: The advancement of community development and the relief of the needs of the people of the Printfield area of the City of Aberdeen, and in furtherance of this by; i) Promoting and providing services designed to improve the quality of life of the residents of the area. ii) Working in partnership with other bodies to achieve the purposes.	Observer	Discretionary	2 1 Administration / 1 Opposition		N/A	None		Will be of interest to local Woodside councillors - engagement with community.
Proctor's Orphanage Trust	Trust	Established 1890 with purpose of building and operating an orphanage. Orphanage taken over by Grampian Regional Council around 1960, but ownership of building remained with Trust. Facility closed in mid 1990's. Building remains unsold.	Decision Making	Mandatory in the trust deed	3 Administration and 2 Opposition	as soon as next meeting	not known	No	Head of Finance acts as treasurer. Trust to be reviewed as part of Governance Review.	Providing vulnerable children up to the age of 16 with care services
Robbs Trust	Charitable Trust SC002872	Awards grants to persons engaged in further education. The Trust is a public charitable trust which benefits: (1) Aberdeen Endowments Trust, (2) ARI via NHS Grampian Endowments Trust, (3) Aberdeenshire Education Trust, (4) Several Ministers of the Church of Scotland and (5) The poor in certain of the above Ministers parishes.	Decision Making	Mandatory	2 2 Opposition	Approx three meetings a year (all attended by Councillors)	Yes	No	Trustees can resign by giving notice in writing. Trustee training session held for new Trustees. Time commitment – 1 hour per month.	Endowment Trust – unclear why Councillor representation is required. Apparently only distributed £15K last year whilst paying administration of £25K
Robert Gordons College Board of Governors	Trust	The College has three parts consisting of a nursery, a junior school and a senior school with over 1400 pupils attending.	Decision Maker	Mandatory	4 in total. 2 Administration / 2 Opposition		Yes	No	Not clear whether there is a requirement for the Convener of the Council or Education Committee – neither appointed at the moment.	Requirement of Trust Deed
Robert Nichol Trust	Trust	Awards grants to persons engaged in further education. The applicants must have been born in Aberdeen or the County of Aberdeen or, if born elsewhere, resided therein for at least 5 years prior to date of application.	Decision Maker -- To adjudicate, along with other trustees, on applications received for awards from the trust.	Mandatory – Required by the terms of the Will of the late Robert Nichol.	1 1 Administration		No (Trust awards grants, therefore risk is low)	No	The Trustees met on 13.05.16 and 31.08.16 to consider applications for the awards from the trust.	To adjudicate, along with other trustees, on applications received for awards from the trust.
Rubislaw Field Committee	The council, Grammar school and former Pupils Club jointly manage the Rubislaw Sports field via committee	The council, Grammar school and former Pupils Club jointly manage the Rubislaw Sports field via committee	Decision making	Mandatory	3 2 Administration / 1 Opposition		N/A	None		Supports the access to sports and health and feeds back to ACC priorities.

Satrosphere (Aberdeen Science Centre)	Private Limited company Limited by Guarantee - SCO14922	Satrosphere is registered in Scotland as a charity and was set up to promote an awareness in the community in the North East of Scotland of the significance of science and technology in society, and in particular, to provide an exhibition to entertain and educate through exploring scientific concepts with interactive exhibits. Satrosphere Science Centre is no longer a registered museum, although with over 50,000 visitors last year, we are still a significant visitor attraction.	Decision Making	Discretionary	2 1 Administration / 1 Opposition		Yes	None		In line with Council aims. Receives common good funding
Shopmobility Management Committee	Registered Charity SC018633	Enhances the lives of disabled people by providing manual and powered wheelchairs, powered scooters, volunteer escorts and parking. The scheme is managed by people with disabilities.	Observer	Discretionary	1 1 Administration	Presume imminently. Coincide with funding?	Yes	Advised None	To relieve the needs of people with disabilities, by providing equipment and support with the object of improving their mobility and conditions of life.	Not required by constitution "but in everyone's best interest as they are one of our funders" - check the funding arrangement/grant conditions
Sport Aberdeen	ALEO - Company limited by Guarantee SC040973	Sport Aberdeen is a registered charity committed to creating opportunities, inspiring people and changing lives through sport and physical activity. Deliver sport and physical activity services on behalf of Aberdeen City Council. This includes: •6 swimming pools •9 sports centres •1 ice rink •3 golf facilities	Director	Mandatory - ALEO	3 2 Administration / 1 Opposition		Yes	No	Quarterly meetings of the Board with the option to sit on additional Committees every two months.	Closely linked to the Council's strategic objectives and is an ALEO. Reports through the Council's Governance Hub.
St Machar Parents Support Project	Registered Charity SC035404	Project works with parents and their children on issues relating to the children's education. It provides information, advice and support, both on an individual level and in groups, to generate the right attitude to education and the importance of it, and also the importance of the role of the parents in education. It works in the Great Northern Partnership area, i.e. Sandilands, Printfield, Middlefield and Tillydrone.	Observer	Discretionary	1 1 Administration		Yes	No	Councillor appointed has been emailed agenda monthly but has not attended. Councillor would have to commit to 1 – 1.30 hours per month.	Promotes welfare of parents, guardians and carers who have responsibility for young people attending school within St Machar Academy catchment and assists with advancing the education of young people. Ties into Council's priorities re children/young people welfare and wellbeing and empowering communities.

Transition Extreme Limited Board	Charity SC036358 Company Limited by Guarantee	Transition Extreme opened its doors in 2007, and has a variety of facilities for the local community. Offering an indoor climbing wall, skatepark, cafe, recreational space, learning zone, martial arts and meeting facilities. Transition Extreme uses urban sports and their cultures to attract and engage the local youth population.	Decision Maker	Discretionary	1 1 Administration		Yes	None		This organisation assist the Councils aims by providing sporting facilities for the community.
University of Aberdeen - University Board	SCIO SC013683	Attends to the governance and policy direction of the University	Decision making. Nominated Councillor will be charitable Trustee as well as a governor of the University	Mandatory in terms of Ordinance	1 – University Court is currently reviewing composition and it is expected that in future there will be no requirement for a Council rep. Unlikely to be until later in 2017 and University Court is encouraging Council to appoint meantime. 1 Administration (Leader of Council)	Meeting on 27 June. 4 meetings per year.	Yes	No	0.4 days per month. Full induction provided. Currently in the process of changing composition of Court. One of those changes is that there will cease to be a position specifically reserved on our Court for a member of the Council. In future, the Court will, however, routinely notify the Council of any vacancies on our Court and the Council would be welcome to submit an application from a member for that vacancy. However, that change has yet to take effect as it requires Privy Council approval and so for the time being the position is unchanged and there continues to be a nominee from the City Council on the Court. It is perhaps, however, any member who is nominated being aware of the fact that any appointment to Court could be only short-term depending on how long it takes for us to receive Privy Council approval.	Encouraging appointment / close partner of the Council. May just be temporary appointment.
Veterans Champion	Champion - point of contact.	Veterans Scotland's aim is to establish cooperation and coordination between Veterans Organisations in Scotland, to act as a focal point for all matters concerning the ex-Service community within Scotland and to represent these matters to Government at all levels. They are councillors who have volunteered to support Veterans in their area who have problems, and they do so because they care about our welfare.	Advisory	Mandatory - Covenant signed by Council	1 1 Administration (Lord Provost)	N/A	N/A	N/A		Council has signed a conanant agreement, worthwhile cause, reputational damage if no appointment.
Violence Against Women Forum	Strategic Partnership	The Aberdeen Domestic Abuse Partnership brings together all the appropriate agencies in the City to tackle domestic abuse and support those affected by it. The Partnership links to Aberdeen Futures and the Community Plan for Aberdeen through the Health and Social Care Challenge Forum. The Partnership launched its strategy to address domestic abuse in the City in Spetember 2004.	Decision Maker	Discretionary	2 1 Administration / 1 Opposition		n/a	none	Meetings every two months – currently chaired by a Councillor	Consistent with ACC dutes under the Adult social care.

Visit Aberdeen Destination Marketing Organisation	Company Limited by Guarantee	VisitAberdeenshire is the Destination Management Organisation (DMO) for the city of Aberdeen and surrounding area of Aberdeenshire. The new DMO was set up in April 2016 following the amalgamation of three regional tourist bodies, Banffshire Coast Tourism Partnership, VisitAberdeen and Visit Royal Deeside. The all-encompassing DMO promotes the region nationally, internationally and globally to both leisure and business tourists.	Decision Making	Mandatory - stated in the articles of association	1 Administration	As soon as next meeting from appointment	Yes	No	Councillor has attended all meetings in the last 6 months and general legal training is provided to the councillor	To promote tourism and gain more income for Aberdeen and Aberdeenshire.
William Harvey Trust	Trust	Provides support and education for poor, deaf and dumb persons and protection and reformation of females who have been of dissolute habits.	Decision Maker	Mandatory - Trust Deed	Lord Provost + 1 Opposition		Not known	Not known	The Trust was set up by a Deed of Mortification executed by William Harvey in 1844. It makes grants, donations or gifts to organisations, therefore lower risk	Although original purposes seem dated, the Trust makes contributions to local charities that support ACCs functions for supporting people with disabilities
World Energy Cities Partnership	US Charity (non-profit organisation)	A partnership between 12 'energy cities' around the world, bound together by a co-operative agreement signed by the Mayors of all the Cities directed by an elected President and Vice-President, and supported by a Secretariat office, based in Houston. Membership allows the exchange of petroleum industry knowledge and economic and infrastructure development strategies, which is important to each City in their task of supporting the local energy sector.	Decision Making	Discretionary - Aberdeen signs up and membership fees due annually	Lord Provost	Sept 30-Oct 2017, AGM, Halifax, Canada	Yes - per US requirements	None	attendance at 2 annual events is obligatory, both approx. 5 days (international venues)	Multinational partnership comprising 19 of the world's leading energy cities that drive and shape the global energy sector. Share information, best practice and address issues of environmental stewardship. Ties in with the Council's priority of a Smarter Environment and environmental sustainability.